| **Template 6A: Table of contents for designing the document** | | |
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| **Chapter** | **Content** | **Comes from…** |
| **1. Executive summary** | In one page, what is the aim of the instrument, how would it be implemented, and what would it achieve? This may be presented via a table, flowchart or other type of graphic. | *N/A* |
| **2. Context & rationale** | What situation is the instrument being introduced into, what ecosystem management or conservation/development issues does it endeavour to address, and why is it necessary? | *Step 1* |
| **3. Objective and**  **intended results /**  **outcome** | What does the instrument intend to achieve, for whom, and what change will it bring about? | *Step 3 & 4* |
| **4. Architecture & delivery mechanisms** | What are the key steps and actions required to establish and operate the instrument, what are the organisational and administrative modalities by which this will be accomplished, and how will it be funded? | *To be defined now…* |
| **5. Administrative and**  **economic feasibility**  **and efficiency** | What are the specific administrative modalities? Is economic feasibility and sustainability ensured? | *To be added after Task 6B* |
| **6. Key participants,**  **roles & responsibilities** | Who will coordinate and oversee the operation of the instrument, who are its primary participants and what are their roles? Which other groups or sectors might feel knock-on effects or impacts? | *Task 5A* |
| **7. Economic feasibility** | What tangible revenues, income or other proceeds does the instrument generate? What (transaction) costs need to be covered? | *Task 5B* |
| **8. Cost & benefit**  **sharing arrangements** | How will additional costs and benefits generated by the instrument be shared between different groups? If there are potential doubts about this, are they explicitly recognised and how will they be resolved? | *Task 5B* |
| **9. Other necessary**  **and supporting**  **conditions & means of**  **securing them** | What additional legal and capacity conditions are required for the instrument to be effective and successful, and how will these be provided? | *Task 5B* |
| **10. Management plan**  **(including monitoring**  **mechanism and**  **impact mitigation**  **measures)** | What measures will be set in place to avoid, minimise or remediate any negative social, environmental or livelihood impacts, and/or to maximise positive impacts? What processes and mechanisms will be set in place to deal with disputes? How will the need for change be identified and responded to (i.e. what kind of adaptive management process will be in place)? | *To be added in Step 7…* |